

# TORRIE N. HARRIS, ESQ/MBA

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## KEY SKILLS

- Public Speaking
- Project/Event Management
- Contract Review/Negotiation
- Proposal Development
- Litigation
- Customer Engagement
- Team Building
- Leadership Development

## EXPERIENCE

### U.S. General Services Administration | Aug 2020 to Present

*Assistant Regional Counsel*

Provide legal advice and assistance to the GSA Federal Acquisition Service during the procurement process, including legal review of acquisition plans, Request for Proposals (RFPs), and post-award reviews. Represent the agency in bid protest litigation matters. Advise on Freedom of Information Act (FOIA) requests.

### Abraham Lincoln University | Aug 2019 to Aug 2020

*Professor of Law*

IL Contracts Law

### Integrated Data Services, Inc. | Jun 2018 to Aug 2019

*Proposal Manager*

Reporting directly to the Chief Operating Officer (COO), exercised full responsibility and authority for managing complex Government proposals and bid preparations.

- Won key award of SeaPort Next Generation Multiple Award Contract (MAC), by spearheading proposal effort
- Led proposal teams in development of key follow-on proposal efforts resulting in sole source awards
- Supported the business development process by coordinating with the COO and Capture Managers and researched potential growth opportunities

### Northrop Grumman Corporation, AS Sector (NGAS) | Jun 2014 to Jun 2018

*Manager, Contracts*

Managed a team of Contract Administrators in the Research & Technology Contracts group.

- Spearheaded NGAS proposal team which led to the award of the Archinaut Phase II subcontract, supporting prime contractor, Made-In-Space, and NASA's Space Technology Mission Directorate demonstration of the autonomous manufacturing and assembly platform
- Ensured team compliance with Northrop Grumman policies and procedures, as well as statutory and regulatory requirements

*Contract Administrator*

Served as the lead Contract Administrator for the Space Systems Resiliency group. F-35 Contract Administrator and Team lead on DCAA/DCMA audits on assigned high-dollar contracts. Lead reviewer and responder on Organizational Conflicts of Interest (OCI) review requests.

- Spearheaded proposal team on a combined \$20+m spares efforts

## EDUCATION

### UCLA Anderson School of Management

Los Angeles, CA

Executive MBA

Class of 2021

- Career and Leadership Representative, EMBA 2021 Class Council
- Co-creator and Chair – “What’s Going On” Speaker Series birthed out of the deaths of George Floyd, Breonna Taylor and Ahmaud Arbery

### University of San Francisco

Orange, CA (Regional Los Angeles area Campus)

M.A. Sport Management

### Albany Law School

Albany, NY

J.D.

- Associate Editor, Albany Law Journal of Science and Technology

### Syracuse University

Syracuse, NY

B.A. Political Science

## BAR ADMISSIONS

- New York
- Maryland
- Supreme Court Bar
- CA (Provisional Licensure Program)

- Lead administrator for a multi-billion-dollar baseline effort, including leading a standalone proposal effort with prime customer, export compliance and international partner
- Member of the terms and conditions review team of a billion-dollar Low Rate Initial Production (LRIP) proposal effort

### **TASC, Inc. | Oct 2011 to May 2014**

#### *Contract Administrator*

Managed a portfolio of prime contracts and subcontracts in support of the Air Force Business Unit.

- Negotiated NDAs to govern the review of proprietary information disclosed during specific contract efforts.
- Collaborated with Export Compliance to prepare export license applications and coordinate export training for technical team

#### *Subcontract Administrator*

Managed a portfolio of subcontracts in support of the Air Force Business Unit. Advised management team on issues involving full range of subcontract issues, including security and data rights.

- Renegotiated Terms and Conditions of a subcontract to better align data rights with government customer's mission
- Developed and led a presentation on Technical Data Rights
- Ensured compliance with applicable procedures, regulations and legal requirements

### **Rebirth Management and Consulting Group | May 2010 to Dec 2014**

#### *Owner*

- Consultant and manager in the publication and marketing of the book, "Dreamer in the Fields"
- Assisted WNBA player with select community outreach effort

### **ITT Technical Institute | Oct 2011 to Oct 2012**

#### *Adjunct Instructor (Paralegal Studies – Legal Research and Writing)*

Taught material from approved curriculum and developed lesson plans to include instructional aids.

### **Sport Marketing Internships | Oct 2007 to Oct 2009**

- Los Angeles Galaxy
- Anaheim Arsenal (partial season)

### **U.S. General Services Administration | Dec 2001 to Jun 2007**

#### *Assistant General Counsel*

Member of the General Law and Real Property Divisions with responsibility of litigating Title VII matters before the EEOC, and government contract appeals before the GSBCA. Legal counsel for FOIA and Privacy Act matters.

- Won an administrative appeal in *MMI Capital, LLC v. GSA* which strengthened the Federal government's ability and authority to terminate a contract for default
- Successfully obtained judgments in all motions filed before the EEOC
- Member of litigation team in *Turner Construction v. GSA* which successfully defeated appellant's motion to dismiss a \$2.3 million dollar claim in liquidated damages assessed by the government
- Advised clients and senior management on the legal issues impacting the strategic plans of the agency
- Educated, advised and counseled clients and senior management on relevant legal issues, and assisted in the development, drafting and implementation of appropriate policies and procedures
- Provided litigation support to the Department of Justice and U.S. Attorney's Office with claims filed in federal court

## **HONORS & AWARDS**

- Dale Carnegie Course Breakthrough Award
- Northrop Grumman F-35 Lightning Rod Award
- Albany Law School Moot Court Coach of the Year
- Commendation from local DCAA Supervisory Auditor for excellent support of a DCAA audit

## **LEADERSHIP**

- Developed and led presentation for Northrop Grumman Employee Resource Groups – "Networking Tips for Introverts"
- Chair, Northrop Grumman South Bay "Leadership Development Program"
- Volunteer team speaker at Downey High School presenting on the James Webb Telescope program
- Moderated select lunch and learns for the Northrop Grumman South Bay "Leadership Development Program"
- Albany Law School Moot Court Board
- Albany Law School First Amendment Appellate Team Coach
- Albany Law School Constitutional Law Appellate Team Member